

STATE OF HAWAII
REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS

TO: Aaron Fujioka, Chief Procurement Officer

FROM: Department of Health/FHSD/MCHB
(Department/Division/Agency)

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

Description of health and human services:

The purpose of this contract would identify aspects of the Healthy Start model that are not being implemented faithfully and based on previous finding and research, assist with activities and intervention aimed at promoting fidelity of implementation and program effectiveness in achieving desired outcomes for children and families that are "at risk" for Child Abuse and Neglect in the State of Hawaii.

Services include:

1) Work collaboratively with the Department of Health (DOH) Maternal and Child Health Branch (MCHB) Healthy Start (HS) staff and the Healthy Start Provider (HSP) Network to define and prioritize the program's pressing informational needs for outcomes measures, program development, improvement and monitoring; 2) conduct studies involving data collection and analysis as well as analyzing existing study data to meet and address informational needs and to determine resources needed; 3) Discuss and report findings and recommendations and implications for next steps with the DOH MCHB HS staff and the HSP Network on a quarterly basis; 4) provide technical assistance to the HSP Network and MCHB to carry out program development, improvement and monitoring as recommended based on research and findings; 5) apply for additional funding to supplement the cost of the study.

The initial term of the contract is from the STATE's Notice to Proceed to June 30, 2005. We kindly request that the contract can be extended to June 30, 2007.

Name of Service Provider Johns Hopkins University, School of Medicine	Cost: FY2003 \$45,000.00, FY2004 \$65,000.00 FY2005 \$65,000.00	Term of Contract: From: STATE's Notice to Proceed (No earlier than date of approval) <i>AS</i> To: June 30, 2005
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Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

1) There is no other research institution with the knowledge and expertise of the Healthy Start Model, locally and nationally
2) JHUSM has worked in collaboration with Hawaii's Healthy Start Providers from 1994 through 1999, in providing comparative data analysis for Child Abuse and Neglect between Healthy Start Families and those families eligible for Healthy Start services but not receiving it; 3) JHUSM studies of the Alaska, California and Maryland HS programs has led to dramatic changes in the Home Visiting Model in addressing and reducing the parents risk for child abuse and neglect; 4) Families enrolled with the Healthy Start program are considered at-risk. Continuity in their lives are very important for their success and having "new" researcher would cause a disruption with the families; 5) It would also be neither time nor cost effective to have another researcher to evaluate Healthy Start's Home Visiting Services; 6) A "new" researcher would be unfamiliar with the HS program and would need time to familiarize themselves with the HS model, data system and HS Policies and Procedures. During this period, a new researcher would also need time to consult with HS Providers staff thus taking away valuable time from supervisors and Family Support Workers who provide direct services to HS families; 7) JHUSM has also shown their effectiveness from past contracts to increase funding by soliciting Federal and Foundation dollars and thus provide a more in-depth research of the Healthy Start Model; 8) it is important that this evaluation is carried out expeditiously so results can be provided to the Legislature and key individuals in the Department.

Details of the process or procedure to be followed in selecting the service provider to ensure maximum fair and open competition as practicable:

As stated in the previous section, it would not be practical or advantageous for the State to contract with another vendor because: 1) It would also be neither time nor cost effective to have another researcher evaluate Healthy Start's Home Visiting Services; 2) A "new" researcher would be unfamiliar with the HS program and would need time to familiarize themselves with the HS model, data system and HS Policies and Procedures.

A description of the state agency's internal controls and approval requirements for the exempted procurement:
The Maternal and Child Health Branch (MCHB), Family Health Services Division administers the evaluation and research contracts. This exempt procurement would be administered by MCHB and all monitoring activities and the scope of work will be done by both MCHB and other funding sources. Quality Assurance measures will also be ensured by all funding sources. The development of the contract and oversight of the procurement process will be done by the Administrative Services Office.

A list of state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

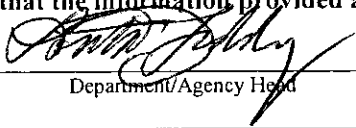
Gladys Wong, A.C.S.W., Program Head, Healthy Start
Mitzi Leblon, M.S.W., Section Supervisor, Perinatal Health Section
Althea Kamau, M.P.H., R.N., Chief, Maternal and Child Health Branch
Stephen G. Karel, Dr. P.H., M.P.H., Interim Chief, Family Health Services Division
Loretta J. Fuddy, A.C.S.W., M.P.H., Acting Director of Health

Direct questions to:
Gladys Wong, Program Head, Healthy Start
Mark Yabui, Contracts Specialist, Healthy Start

Phone Number:
733-4185
733-4181

This exemption should be considered for list of exemptions attached to Chapter 3-141, HAR: Yes ☐ No ☐

I certify that the information provided above is to the best of my knowledge, true and correct.


Department/Agency Head

12/19/02
Date


Chief Procurement Officer's Comments:

Approval is from date of approval.

Please ensure adherence to applicable administrative requirements.

☒ Approved

☐ Denied

 12/20/02
Chief Procurement Officer Date

cc: Administrator
State Procurement Office